Call for Proposals, 2018 Meeting in Washington, D.C.

Deadline: February 15, 2017

The Program Committee invites CLAH members to submit panel proposals for the meeting held in Washington, D.C., January 4-7, 2018. Panels should include three or four papers, one discussant, and a chair. Individual paper proposals will be considered, but their acceptance will depend on finding an appropriate session for them. The deadline for submission of proposals to the CLAH (and to the AHA) is February 15, 2017. Session organizers must submit their proposal to the AHA Confex System and then forward a **PDF or Word document** copy of the proof of their session, with full paper and participant information, to the CLAH Program Committee. The AHA does not forward session information to the CLAH. For more information on submitting proposals, see **FAQ: Organizing CLAH Sessions**. **Please note**, panels not accepted by the AHA will still be considered by the CLAH Program Committee. These decisions are typically sent out in August.

To submit a proposal, follow BOTH steps below:

STEP 1: Submit the Proposal to the AHA
Session organizers will submit their proposals directly to the AHA's online system, following the procedures and guidelines on the **AHA Website**. When completing the online cover page, you must select "Conference on Latin American History" from the co-sponsor menu. Selecting this co-sponsorship **does not** convey your session information to the CLAH – it must be submitted to us separately via Step 2 below.

STEP 2: Submit the Proposal to the CLAH
After submitting the proposal to the AHA, **send the full AHA electronic submission proof and session ID number**, in Word or PDF format, to Program Committee Chair Erika Edwards at **CLAHSubmissions@gmail.com**. This submission must include the session proposal and participant information, primary email addresses, paper titles and abstracts.

Individual paper proposals should be submitted only to the CLAH Program Committee and are considered for CLAH-only sessions. These papers must include a C.V., primary email address, paper title, and abstract.

CLAH Program Criteria and Rules
Where possible, panels should have gender diversity. All participants in the program must be current members of CLAH. Those on AHA/CLAH panels must be members of AHA as well. The following rules, approved by the CLAH General Committee on January 2, 2003, are intended to ensure diverse representation on the annual program, and reduce the scheduling conflicts that arise from multiple appearances in the schedule:
1. No person may have a formal role in the CLAH program (as chair, paper presenter, commentator or roundtable participant) on more than two panels or sessions. These guidelines apply to sessions organized by Regional and Standing Committees as well as to panels proposed to the Program Committee.
2. No person may submit more than one proposal to the CLAH Program or present more than one paper.
3. No person may serve as commentator on more than one panel, and may not serve as commentator on a panel on which s/he is also presenting a paper.

4. No person may serve as chair on more than one panel.

5. No person may appear in the program as a participant in a roundtable discussion (where no formal papers are presented) in more than one session.

6. Officers of CLAH and its Regional and Standing Committees may be listed in the program as presiding at the scheduled meetings, in addition to any roles they may have in the program covered by the rules 2-5.